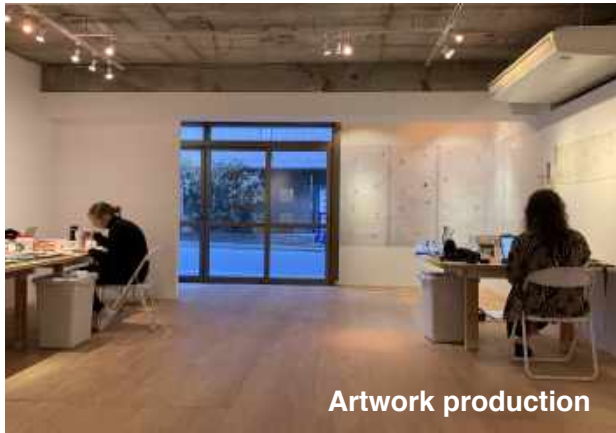


【Limited Time Offer!】 AIR 3331 Studio & Workspace Rental

24-hour access to spaces at the heart of Tokyo!!

Available: September 7, 2020 - March 31, 2021

Apply: August 31, 2020 - February 26, 2021



Artwork production



Sound & performance



Research



Large-scale projects

Located at the center of Akihabara, AIR 3331 is offering 24-hour access to multi-purpose spaces accessible from anywhere in the city. We are equipped as both studios and workspaces ideal for art students, professional artists, designers, researchers, writers, and more. For affordable and accessible creative spaces and offices, look no further than the limited time AIR 3331 rentals. *****Find the application form on the last 3 pages*****

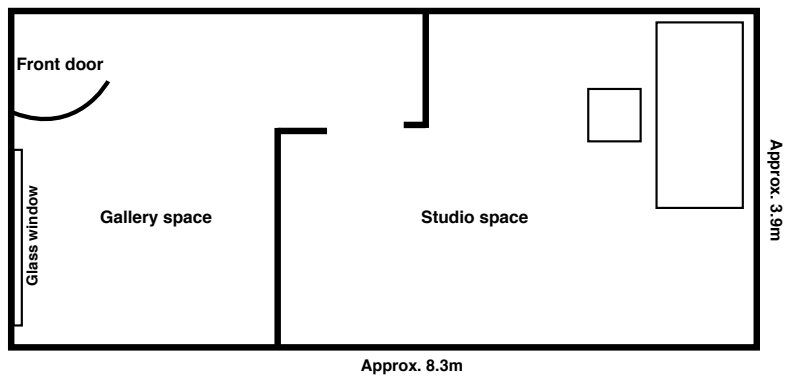
*Note: "Limited Time Offer! AIR 3331 Studio & Workspace Rental" is not an artist in residence program.

▼ 1-month plan (*please inquire for plans of less than 1 month)

Space	Section/Room	Size (m2)	Fee	Amenities	Access
Studio & Gallery IN 3331 (B108)	B108	32	¥150,000	Work desk, wifi, AC unit	24 hours
Iwamotocho Studio	Full space	59.4	¥120,000	Work desks, AC unit, wifi, basic tools, washroom	
Iwamotocho Studio (section)	101~104	14.9	¥35,000	Work desk, private locker, wifi, AC unit, shared tools, shared washroom	
Iwamotocho 3F Workspace	301	19.9	¥75,000	Large work desk, storage, wifi, AC unit, shared washroom	
	302	20.2	¥70,000		
Iwamotocho 4F Workspace	401	11.65	¥45,000	Work desk, storage, wifi, AC unit, shared washroom	
	402	11.65	¥45,000		
	403	11.65	¥45,000		
	404	12.84	¥45,000		

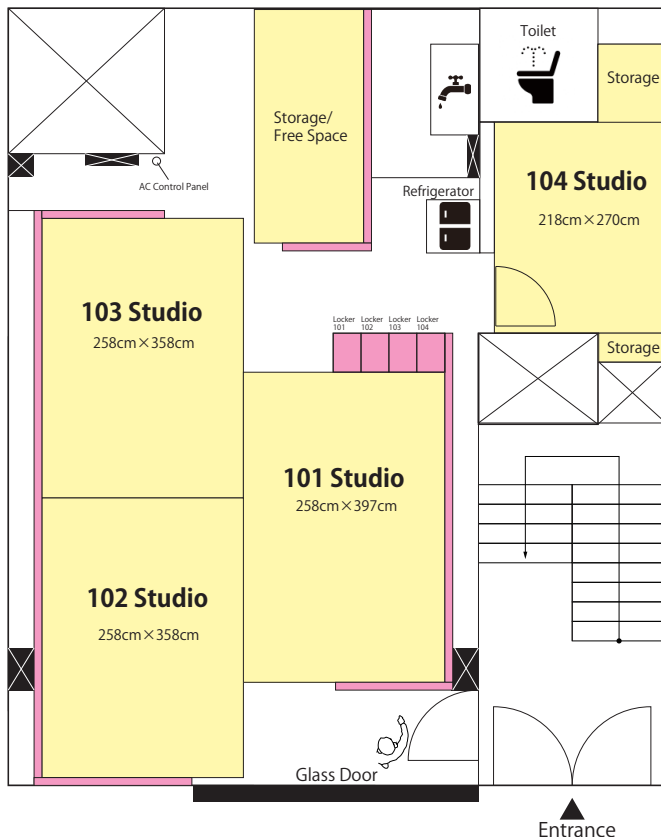
▼ Facilities & Floorplans

[Studio & Gallery IN 3331 (B108)]



Immerse your project in 3331 Arts Chiyoda's dynamic atmosphere with a private studio located inside the art center! Here, creators can engage with 3331 visitors daily, which doubles as a gallery space. The studio is ideal for those seeking concentrated production time, opportunities to present, and an interactive environment.

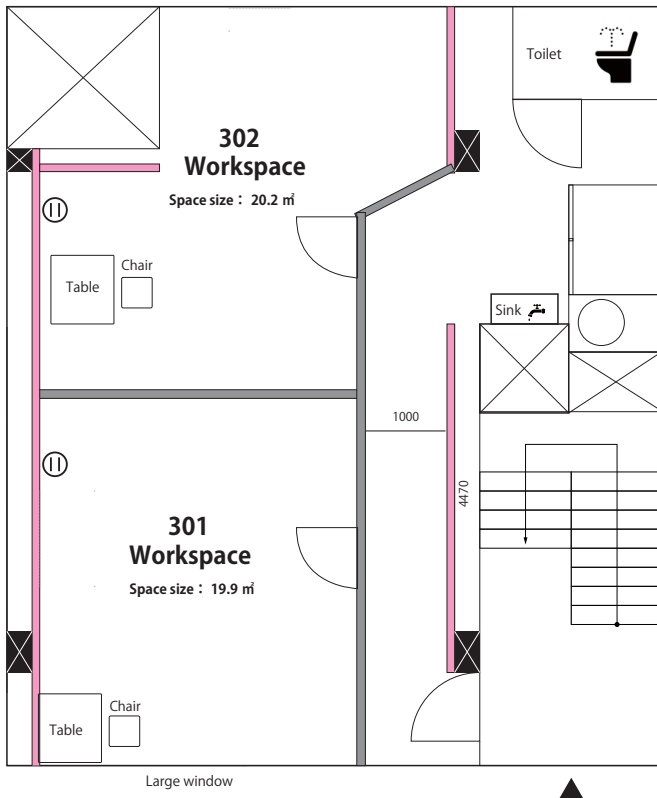
[Iwamotocho Studio]



Located on the 1st floor, wall-sized glass doors lead to bright and airy studio spaces. Up to 4 creators may use the space for concentrated research and artwork production. With ceiling spotlights and whitewashed walls, it can even be used for exhibitions and photo-shoots.

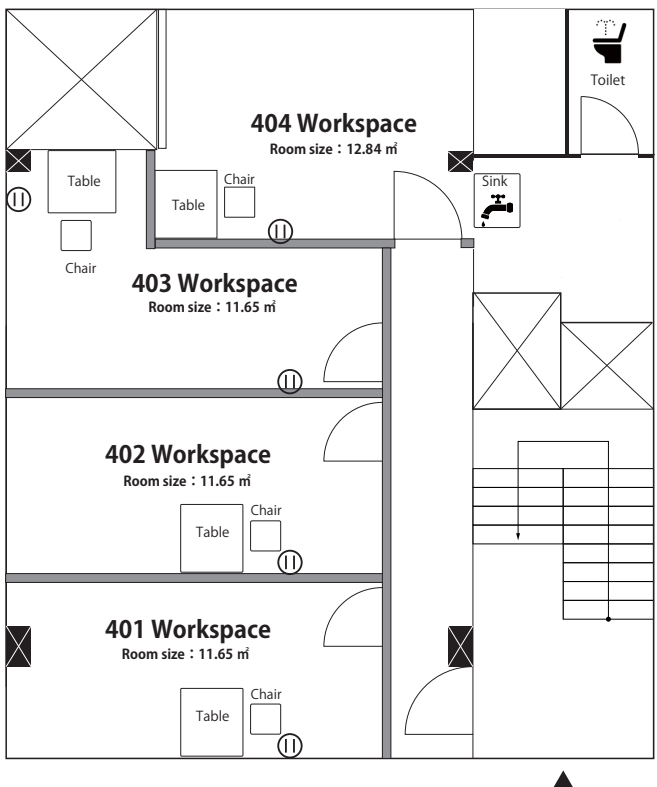
*101-103 are not individual spaces separated by walls.
*104 is a private workspace

[Iwamotocho 3F]



The 3rd floor has 2 private workspaces large enough for extensive projects involving large-scale materials, installation production, or media equipment. The spacious room is also ideal for relaxing in between periods of work.

[Iwamotocho 4F]



The 4th floor houses 4 private workspaces great for professionals focused on PC or media work. Feel free to take a rest on the bed in between concentrated work hours.

【How to Apply】

Fill out and submit the following form to "residence(at)3331 (dot)jp"

You may also attach supplemental materials to describe your project or line of work.

*The maximum total file size for the above data is 2MB.

*When emailing, please change (at) to (@) and (dot) to (.)

*Mac Pages format not accepted.

Month:____ / Date____ / Year_____



AIR 3331

3331 ARTS CYD

Limited Time Offer! AIR 3331 Studio & Workspace Rental

▼ The following applicant requests to use the below listed space in accordance to the terms listed on page 3 of the application.

Applicant Information
Affiliated organization:
Department/field:
Name:
Address:
Tel:
E-mail:

Organizer Information (if different from the information listed above)

Organization:
Department/field:
Name:
Address:
Tel:
E-mail:

Payment Information

Payment method: <input type="checkbox"/> Cash/credit card <input type="checkbox"/> Bank transfer
※Payment by cash/credit card only accepted at the 3331 front desk between 10:00-19:00.
Name of payee:
※Only fill out for bank transfer

Project or type of work:

Preferred period of use:

Month: ____ / Date ____ / Year _____ - Month: ____ / Date ____ / Year _____

Description of work to be conducted (include details such as materials, equipment, meetings, visits, etc.): *Please send any supplementary information as e-mail attachments

Important: all work involved including installation, preparation, and take down must be conducted within the dates listed above. All take down and cleaning must be completed by 15:00 on the check-out date.

Check the requested space

Iwamotocho Studio (full) Iwamotocho Studio (section)

Studio & Gallery IN 3331 Iwamotocho 4F Workspace

Iwamotocho 3F Workspace (Circle preferred room: Room 301 / 302)

Number of expected visitors: _____

How did you find out about 3331 Arts Chiyoda and/or AIR 3331?

Internet search engine (Google, Yahoo, etc.)

Pamphlet or flyer

Event or exhibition held at 3331

Introduced by someone (list their name or organization if possible: _____)

.....

< Office/staff use – do not fill out >

Notes:

*IMPORTANT:

AIR 3331 reserves the right to put an end to the participant's use of space if they go against the terms listed below.

Conditions of Use

1. Check-in and check-out hours are between Mon – Fri, 10:00 - 15:00
2. Only use the space designated in your application and share common spaces equally.
3. Do not disturb others using the space (i.e. excess noise, blocking space, odor, uncleanliness, etc.), or disrupt the surrounding area.
4. Use all tools and amenities with safety and precaution.
5. Maintain cleanliness and restore the space to its original condition by the check-out date.
6. Payment for the space must be made before the period of use.
7. Once the space is booked upon receiving the user's signature, there will be no refunds for cancellations.
8. A 30,000 JPY key deposit must be paid in cash at the time of check-in. The deposit will be returned upon completion of period of use and final inspection of the space.
9. If there is loss or damage to the property, additional fees will be incurred.
10. All visits by non-users of the space along with their personal information must be reported.
11. No overnight guests are allowed. Overnight guests will incur a penalty fee.

Prohibited Activities

1. The production or possession of any dangerous goods including but not limited to weapons (blades, firearms, etc.), flammables and/or explosives.
2. Pouring any substance that can corrode the drainage pipes.
3. The keeping or rearing of animals in the facility.
4. Any action contrary to public order or morality (obscene materials, etc.)
5. The organization of religious activity or dissemination of religious doctrine.
6. Political activity, regardless of being supportive or oppositional.
7. Any action in violation of applicable laws and regulations, including building standards law and the fire defense law.
8. Any promotional activities or solicitation on or outside of the facility without written consent from 3331.
9. The obstruction of communal areas, or modifications to the facility or equipment without permission.
10. The failure to cooperate in the case that the actions of a third party violate any of the above while in the residence facility or the larger property.